

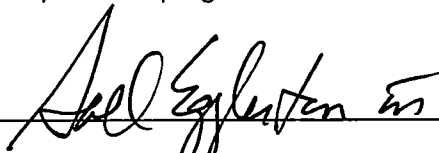
# VIRGINIA: Amherst, Bedford, Campbell, Lynchburg, and Nelson

## General District Courts

1. If your fines and costs are not paid in full or a deferred payment plan is not entered into within 90 days of the date of your conviction, your account will be sent to collections and a collection fee will be assessed. After 180 days from the date of your conviction, past due accounts will also accrue interest.
2. A payment plan that extends beyond 90 days from the date of conviction will incur an additional fee of \$10.00 that is added to your account. No down payment is required for the first payment plan that is set up.
3. If your total fines and costs are \$500.00 or less, you will be set up on a 6-month payment plan. If your total fines and costs are \$500.00 or more, you will be set up on a 12-month payment plan.
4. If subsequent payment plans are needed, then a down payment is required. If the total fines and costs are \$500.00 or less, a 10% down payment is required and you will be given 6 months to pay. If fines and costs total more than \$500.00, the down payment is \$50.00 or 5%, whichever is greater, and you will be given 12 months to pay. If an extension is needed, you may have to make a payment to extend it.
5. If you default on your payment plan, you will incur additional collection fees and interest. You may petition the Court for a subsequent payment agreement.
6. Any payment received within 10 days of it's due date shall be considered to be timely made.
7. If your sole financial resource is a Social Security benefit or Supplemental Security Income, then you are not required to pay until you have another resource or income. As long as your sole income remains unchanged, your account will not go to collections. **Please understand that any restitution that you may have been ordered to pay is not included in this exemption of payment and is due as the court has ordered.**
8. An individual may perform community service to satisfy their fines and costs (you must request this when you set up your payment plan). To receive credit, the following requirements must be met:
  - a. Community service work must be performed for a non-profit organization.
  - b. Documentation of community service must be on the form provided by the court. All information required on the form must be provided.
  - c. A minimum of 15 hours of community service work per month is required.
  - d. Qualifying community service work will be credited at the rate of \$12.00 per hour.
  - e. Failure to perform the required number of hours or to turn in the required documentation will result in termination from the community service program. You will receive credit for hours performed which have been properly documented. Default on a community service payment plan shall be treated the same as a default of any other payment plan.
  - f. Providing false information to the court shall be punishable as contempt of court.
  - g. Cases will be reviewed for compliance 90 days after entry into the program.

Date:

6.24.24



Sam D. Eggleston, III, Chief Judge

Payments can be made online at [vacourts.gov](http://vacourts.gov) and a 4% convenience fee will be added to the total.