



# COMMONWEALTH of VIRGINIA

## Charlotte General District Court

Calvin S. Spencer, Jr.  
Judge

P.O. Box 127  
Charlotte Court House, VA 23923  
(434) 542-5600  
FAX: 434-542-5902

Shannon D. Martin  
Clerk

### TIME TO PAY AGREEMENT POLICY

Effective 7/1/2024

**Any defendant who cannot pay all fines and costs within thirty (30) days of sentencing may request a deferred payment plan.**

#### **\*ALL PAYMENT ARRANGEMENTS MUST BE MADE IN PERSON\***

The deferred payment plan is as follows when asking for more time:

- 1) 90 days at no additional charge, or if more time is needed, you may add a one-time \$10.00 fee to extend it for 6 months.
- 2) If the defendant has had a previous payment agreement and/or it defaults, then to enter into another deferred payment agreement, the court will have you pay towards your account as follows:
  - 5% on any fines owed over \$500.00, and 10% on any fines owed under \$500.00, and payments will be scheduled on a monthly basis until paid in full.
- 3) Failure to pay in full by the Due Date or enter into a new "time-to-pay agreement" will result in the account being turned over to collections and collection fees will be added. Interest will also accrue 180 days after fines and costs are assessed if the defendant is not on an active payment plan.
- 4) If your sole income is Social Security or Supplemental Security Income, then you are not required to pay until you have another resource or income. Your account will not go to collections.

**\*Please note, that any restitution ordered is not included in this exemption.**