



# COMMONWEALTH of VIRGINIA

## GENERAL DISTRICT

Alfred Bates, Judge  
Nicole A. Belote, Judge  
Helivi L. Holland, Judge

Southampton County Combined Courts  
P.O. Box 347  
Courtland, Virginia 23837

## Telephone

(757) 653-2673

## Fax

(757) 653-2656

Belinda J. Jones, Clerk

## JUVENILE & DOMESTIC RELATIONS

James E. Wisner, Judge  
Stan D. Clark, Judge

## TIME TO PAY AGREEMENT POLICY

After appearing in court, defendants have 90 days to pay their fines and/or costs but may have additional time for a one-time fee of \$10. If you initially choose the 90 days, then decide that isn't long enough, you MUST COME IN to sign an up-dated time to pay agreement.

If you need more time after your initial deferred date, YOU WILL HAVE TO SIGN A NEW TIME TO PAY AGREEMENT WITH THE NEW DUE DATE.

Failure to pay fines and costs that are due MAY result in the court issuing a show cause summons or a capias for the arrest of the defendant AND upon finding of guilt, the court MAY impose up to 60 days in jail for the defendant to serve and/or a \$500.00 fine, pursuant to the Virginia Code section 19.2-358.

## DEFERRED PAYMENT AGREEMENT CODE SECTION 19.2-354

A DEFERRED PAYMENT AGREEMENT requires a **MANDATORY APPEARANCE**.

The following conditions must be met to enter a deferred payment plan:

- 1) The defendant must complete form **DC 211**; Petition for Payment Agreement, AND form **DC 210**; Acknowledgment of Suspension.

The first payment plan entered, does not require a down payment, however, each subsequent plan will require the following:

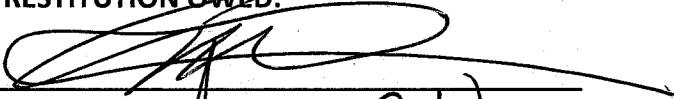
- A) The court **SHALL** require a down payment of 10% when the fine and costs owed are \$500.00 or less.
- B) The court **SHALL** require a down payment of 5% or \$50.00; whichever is greater, when the fine and costs owed are more than \$500.00.

- C) The court requires you to make **MONTHLY** payments to extend any payment agreement in place if full payment is not reached by the due date.
  - D) The defendant **MUST** always keep the court up to date of your current address. Failure to do so, may result in revocation of your agreement.
2. The terms of the Deferred Payment Agreement shall be determined by the remaining balance owed by the defendant as follows:
- a) REMAINING BALANCE UP TO \$200.00                      90 DAYS
  - b) REMAINING BALANCE \$200 - \$1,000.00              6 MONTHS
  - c) REMAINING BALANCE OVER \$1,000.00                12 MONTHS

The court may, **AT THE DISCRETION OF THE JUDGE** only, credit acceptable and properly verified community service work towards the defendant's obligation to pay fines and costs. (Pursuant to Virginia Code §19.2-354, when available, a defendant may request that the Court authorize community service in lieu of payments of fines and/or costs. Community service is not authorized for payment of restitution. If granted, each hour of community service shall be deemed payment in the amount of one hour's current minimum wage. The Court shall set the minimum hours of community service which must be performed each month. Community service must be supervised at a local nonprofit organization and written verification of hours worked must be provided by the supervising authority to the Court.)

Your payment options are check, money order, credit card (VISA, MC, DISCOVER) or cash, if you come in person. You can pay on-line, by mail, or in person. We **DO NOT** take payments over the phone. There is an **ADDITIONAL 4%** fee for using your credit card (whether paying on-line or in person).

**PLEASE NOTE: THIS PAYMENT POLICY DOES NOT APPLY TO RESTITUTION. NO EXTENSIONS WILL BE GRANTED BY THE CLERK FOR RESTITUTION OWED.**

CHIEF GENERAL DISTRICT JUDGE: 

CHIEF JUVENILE & DOMESTIC RELATIONS JUDGE: James E. Wisn

CLERK: Belenia Jones, Clerk

DATE: effective 7/1/2021