

EVALUATION CRITERIA First Round - Individual MAXIMUM POINTS: 1000  
Virginia Reports RFP #111: 25 – 0003

1. ABILITY AND EXPERIENCE: 410 POINTS

A. Technical Experience (Printing and Binding) 200 PTS.

- (1) Years of Experience 20
- (2) Method of Operation (comp/proofing/editing for style compliance, communication commitment with Reporter of Decisions office, coordination, and dependability of printing/binding and distribution – how and where performed) 60
- (3) VA Supreme Court or Court of Appeals Reports 25
- (4) Other state court reports 15
- (5) Other legal publications 5
- (6) Satisfaction of Clients 75
  - (a) quality (25)
  - (b) timeliness (25)
  - (c) accuracy (25)

B. Computer Generated Composition 70 PTS

- (1) Number of Years Experience 15
- (2) Satisfaction of Clients 55
  - (a) quality (25)
  - (b) timeliness (15)
  - (c) accuracy (15)

C. Distribution to Individual/Bulk Subscribers 75 PTS

- (1) Years of Experience 15
- (2) Satisfaction of Clients 30
  - (a) timeliness (15)
  - (b) accuracy (15)

(3) Acceptability of Proposed Shipping Time Frame 30

D. Notification to Subscribers 65 PTS

1) Years of Experience 26

2) Satisfaction of Clients 39

(a) quality (13)

(b) timeliness (13)

(c) accuracy (13)

**Comments:**

PROS

---

---

---

---

---

---

---

---

---

---

---

---

CONS

---

---

---

---

---

---

---

---

---

---

---

---

2.	Quality of Samples	<u>150 PTS</u>
	A. Print Quality	40
	B. Binding Quality	40
	C. Proof Quality (galley, page, blue line)	40
	D. Text and Cover Samples	30

**Comments:**

**PROS**

---

---

---

---

---

---

---

---

---

---

---

**CONS**

---

---

---

---

---

---

---

---

---

---

---





EVALUATION SCORE SHEET

1. Ability and Experience;

- a. Technical (Print and Bind) \_\_\_\_\_
- b. Computer Generated Compos. \_\_\_\_\_
- c. Distribution \_\_\_\_\_
- d. Notification \_\_\_\_\_
- e Inventory \_\_\_\_\_
- Sub – total \_\_\_\_\_

2. Quality of Samples

- a. Printing \_\_\_\_\_
- b. Binding \_\_\_\_\_
- c. Proofs \_\_\_\_\_
- d. Text and Cover Samples \_\_\_\_\_
- Sub – total \_\_\_\_\_

3. Completeness of Response

- a, Understand Statement of Needs \_\_\_\_\_
- b. Provided all References & Samples \_\_\_\_\_
- c. Provided all tech. Information for evaluation \_\_\_\_\_







