

Chesapeake Juvenile and Domestic Relations District Court Family Abuse Protective Order Filing Information

1. Where is the Court located?

Both the Court and Court Services Unit are located within the Chesapeake Municipal complex at:

301 Albemarle Drive
Chesapeake, Virginia 23322
(In the Great Bridge area of Chesapeake just south of Great Bridge Locks)

Map quest link

For a map of the Municipal complex showing the Courthouse location go to:

www.chesapeake.va.us/services/municipal/map.html

2. What are the driving directions to Chesapeake Juvenile and Domestic Relations District Court?

From Norfolk:

- Take I-264 W/ ALT W/ VA 337-W toward Portsmouth
- Merge onto Exit 8 - Martin Luther King Jr. Memorial Hwy/ I-464 S toward Chesapeake
- Merge onto VA-168 S/ Oak Grove Conn via the exit on the left toward Nags Head/ Manteo
- Take Exit 13B VA-190 –toward VA-168 Business/ Battlefield Blvd.-S/ Great Bridge
- Turn left onto VA-190/ Great Bridge Blvd.
- Turn right onto Battlefield Blvd. S/ VA-168 BR.
- Turn right on Cedar Road
- Turn right on Conquest Drive immediately after the Library on the right
- Take the next right onto Shea Drive
- Take an immediate left onto Library Drive
- **PARKING IS AVAILABLE in Lot E – 5 to the right or E -6 to the left.**

From Richmond:

- Take I-64 East toward RIC Airport/Williamsburg/Norfolk
- At Exit 264 merge onto I-664 S/Hampton Roads Belt via toward Chesapeake Downtown/Newport News/Suffolk/Chesapeake
- At Exit 15B merge onto I-64 W/ Hampton Roads Belt toward Chesapeake/VA Beach
- At Exit 291B merge onto VA-168 S. Oak Grove Conn toward Great Bridge/ Nags Head
- Take Exit 13B - VA-190 –toward VA-168 Business/ Battlefield Blvd-South/ Great Bridge

- Turn Left onto VA-190/ Great Bridge Blvd.
- Turn Right onto Battlefield Blvd. S / VA-168 BR
- Turn right on Cedar Road
- Turn right on Conquest Drive immediately after the Library on the right
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Directions from North Carolina:

- Take I-95 N toward Richmond
- At Exit 11A merge onto US-58 E via toward Emporia/Norfolk
- Merge onto I-664 S/Hampton Roads Belt toward I-264 E/ Portsmouth/ I-64/Norfolk/US-13 N/ VA Beach
- At Exit 15B merge onto I-64 W/ Hampton Roads Belt toward Chesapeake/ VA Beach
- At Exit 291B merge onto VA-168 S/ Oak Grove Conn via toward Great Bridge/ Nags Head
- Take Exit 13B - VA-190 - toward VA-168 Business/ Battlefield Blvd-South/ Great Bridge
- Turn Left onto VA-190/ Great Bridge Blvd.
- Turn Right onto Battlefield Blvd. S/ VA-168 BR
- Turn right on Cedar Road
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3. What bus transportation is available to the Courthouse and at what cost?

Detailed information on specific bus service can be found at the Hampton Roads Transit (HRT) website www.hrtransit.org or you may call 757-222-6100 for schedules and fees.

Bus Route 13 at stop 10, serves the Chesapeake Municipal complex every hour. The last bus leaves the Municipal center at 7:04 PM. The bus stops in front of City Hall. For a map of the Municipal complex showing the City Hall location go to: www.chesapeake.va.us/services/municipal/map.html

The fare is \$1.50 each way.

4. What taxi service is available to the Courthouse?

A number of taxicab companies serve Chesapeake. Most are listed in the yellow pages of the telephone book.

5. What other assistance is there for transportation?

When all other options have been exhausted, assistance may be available through your local Domestic Violence or Sexual Assault Agency:

HER Shelter, Portsmouth----- 757- 485-1445

Samaritan House, Virginia Beach----- 757- 430-2120

Women in Crisis, Norfolk----- 757- 625-5570

6. What should I wear to Court?

Proper attire is required in the Courtrooms:

- No shorts
- No halter or tank tops
- No flip flop shoes
- No hats
- No explicit T-shirts or tops
- No ripped or torn clothing
- No exposed undergarments

No food, drinks or gum are permitted in the Courtrooms.

7. What should I bring with me?

1. You must have:

- A full description of the event that led you to seek a protective order. If you used the [I-CAN! Virginia system](#) to complete your paperwork for a protective order petition, bring the Affidavit with you. **YOU WILL NEED THIS SAME INFORMATION FOR THE FULL HEARING that will be scheduled if a Preliminary Order is issued.** You will be asked to testify at the full hearing about the event that made you want to seek protection.
- The name and address of the person from whom you are seeking protection.

2. You should also bring with you:

- As much identifying and contact information as possible about the person from whom you are seeking protection – **this information is essential because the Sheriff must be able to find this person for the Protective Order to take effect. PLEASE PROVIDE:**
 - name, nicknames, aliases;
 - date of birth;
 - home, work, cell phone and pager numbers;
 - addresses for home, work, friends, relatives and places frequented;
 - age, height, weight, eye color, hair color, distinguishing marks;
 - social security number;

- tendencies toward violence;
 - ownership or possession of weapons, especially firearms; and
 - recent photograph of that person.
- A copy of an Emergency Protective Order if one was issued;
 - Any photographs and medical records related to the event that led to the petition for a Family Abuse Protective Order; and
 - If possible, birth certificates and social security numbers for children for whom you may be seeking protection.

8. What should I NOT bring with me?

The Court prohibits **ALL electronic devices** including but not limited to: cell phones including phones with cameras, lap top computers, tablets, tape recorders, radios, video games, DVD and CD players.

The Court prohibits **ANYTHING that could be used as a weapon** including but not limited to: guns, knives, scissors, nail trimmers and knitting needles.

As you enter the Courthouse, you will go through a screening process conducted by a Sheriff's deputy. The process includes screening of all cases and purses brought into the building as well as a "walk through" screening. **ALL Prohibited items MUST be left outside the Courthouse at home or in your vehicle. Sheriff's deputies WILL NOT hold or take any responsibility for items left outside the Courthouse. PLEASE DO NOT BRING ANY OF THE PROHIBITED ITEMS WITH YOU.**

There is **NO SMOKING** in the Courthouse.

Food and drink are allowed **ONLY IN RESTRICTED AREAS.**

9. What days can I be served at Chesapeake Juvenile and Domestic Relations District Court if I wish to file for a Family Abuse Protective Order?

The Chesapeake Juvenile and Domestic Relations District Court, including the Clerk's Office and Court Services Unit, is open Monday through Friday **EXCEPT** for state and federal holidays and severe weather that causes the closing of other government services and schools.

10. How early can I arrive to file for a Family Abuse Protective Order?

The Courthouse is open at 8:00 AM and the Court Services Unit Intake Officer will begin accepting petitions at 8:15 AM.

11. How late can I arrive to file for a Family Abuse Protective Order and have the petition reviewed the same day?

Petitioners wanting their petition reviewed by a judge the same day it is filed, should arrive **NO LATER** than **12:00 PM**, anyone arriving after **1:00 PM** cannot be guaranteed to be served that day.

Anyone filing a petition after 1:00 PM should expect their case to be reviewed by a judge the following day.

The clerk's office closes each day at 4:00 PM.

The Court Services Unit Intake/registration office is open for business until 5 PM.

Anyone feeling in need of immediate protection that cannot have the petition reviewed by a judge on a particular day can go the Magistrate's office, which is open 24 hours a day, and seek an Emergency Protective Order.

12. How long should I expect to spend at the Courthouse in order to file the petition for a Family Abuse Protective Order and have the petition heard the same day?

You need to be prepared to spend several hours at the Courthouse meeting with the Court Services Unit Intake Officer, completing paperwork and waiting for your case to be reviewed by a judge.

While waiting for your case to be called, you may wish to meet with the Victim-Witness program with two offices located at the Chesapeake Juvenile and Domestic Relations District Court building. One office is on the first floor within the Probation Office and a second office is on the second floor to the right of the stairs behind the waiting area.

13. Where should I go after passing through the security check at the door?

After you have passed through the Sheriff's security check at the door to the Courthouse, go straight ahead to the middle office located behind the stairs past the elevators to the office marked "Intake".

14. How do I contact the Court for more information?

Court Services Unit 757-382-8170
Clerk's Office 757-382-8100

15. What should I do if I feel I am in immediate danger or an Emergency Protective Order that was issued expires before I am able to have a petition for the Family Abuse Protective Order filed and reviewed?

(Emergency Protective Orders are most often issued by Magistrates and may last only 72 hours)

Go to the Magistrate's Office located at 400A Albemarle Drive at the east end of the Chesapeake Correctional Center located in the Municipal complex. The Magistrate's

Office is open 24 hours a day, 7 days a week. Parking is available in front of the Public Safety Building.

For a map of the Municipal complex showing the Chesapeake Correctional Center location go to: www.chesapeake.va.us/services/municipal/map.html

Bus Route 13 at stop 10 serves the Chesapeake Municipal complex every hour. The last bus leaves the Municipal center at 7:04 PM. The bus stops in front of City Hall. Detailed information on specific bus service can be found at the Hampton Roads Transit (HRT) website www.hrtransit.org or you may call at 757-222-6100 for schedules and fees

16. How do I contact the Magistrate's Office for more information?

Call 757-382-6534

17. How can I find a lawyer to help me?

You can contact:

- Virginia State Bar Lawyer Referral Service at:

1-800-552-7977 or www.vsb.org

- Eastern Virginia Legal Aid Society at:

757-627-5423

18. How will I know when the Protective Order is served on the person from whom I want protection?

Contact Legal Process section in the Sheriff's Office at 757-382-6222

19. Where else can I get help?

There are a number of agencies and organizations that can help you:

Department of Human Services (757-382-2000) provides a number of services and benefits to eligible residents of Chesapeake

Magistrate's Office (757-382-6534) is located at 400A Albemarle Drive on the east end of the Chesapeake Correctional Center. The Office is open 24 hours per day, seven days per week, including holidays. The magistrate is a judicial hearing officer who has the authority to issue warrants of arrest, emergency protective orders, set bail, issue subpoenas. A magistrate can also issue mental or medical temporary detention orders and emergency custody orders.

Police Department (EMERGENCY – 911) if you are in immediate danger (**NON-EMERGENCY 757-382-6161**) for all other services.

Victim/Witness Assistance Program (757-382-8172) has two offices located at the Chesapeake Juvenile and Domestic Relations District Court building. One office is on the first floor within the Probation Office and a second office is on the second floor to the right of the stairs behind the waiting area. They offer information about the Court process, referrals to counseling and social services, and will accompany victims to Court when needed.

Sheriff's Office (757-382-6222) provides information on the service of Protective Orders.

Legal Aid Society of Eastern Virginia, Inc. (LASEV) provides free legal representation for low income residents of Greater Hampton Roads and may be able to represent you at the Permanent Protective Order hearing. Eligibility for LASEV's services is based on income and assets, but for victims of domestic violence LASEV does not count the income of your abuser or assets you have in common with your abuser. You can contact LASEV's Intake Office at 757-827-5078 or toll free at 1-888-868-1072. You may also go to LASEV's offices in Norfolk (at 125 St. Paul's Boulevard, Fourth Floor, Norfolk, VA 23510) or Virginia Beach (Pembroke 4 Office Building, 291 Independence Boulevard, Suite 532, Virginia Beach, VA 23562).

Chesapeake Customer Contact Center (757-382-CITY) provides information about and referrals to services available in the city of Chesapeake.

Samaritan House (24-hour Crisis Line 757-430-2120). This program is located in Virginia Beach. Samaritan House provides services to victims of domestic violence and homeless families. Services include: 24-hour hotline, emergency shelter, case management, counseling, support groups, safety planning and programs for children. When needed, an advocate may provide assistance and accompaniment for protective orders and Court hearings. Samaritan House is committed to fostering personal safety, growth and self-sufficiency in adults and their children through freedom from domestic abuse and homelessness.

The YWCA, "Women in Crisis" (24 hr. hotline at 757-625-5570). Located in Norfolk, this program provides victims of domestic violence a safe and empowering environment, along with a program that includes emergency shelter, food, clothing and crisis intervention counseling, as well as support in locating resources for legal advocacy, housing employment, support groups, financial aid, medical assistance and on-going support. Court accompaniment, transportation and assistance with Protective Orders may be provided. For more information, call the 24 hr. hotline at 625-5570.

HER Shelter, Portsmouth (757- 485-1445). The Help and Emergency Response Shelter is a residential facility designed to meet the needs of women and children who are victims of domestic violence. The mission of the H.E.R. Shelter is to provide emergency shelter and to engage in dedicated efforts to eliminate domestic violence. The H.E.R. Shelter offers the following services: Shelter Services; Court Advocacy; Children's Program; Art Therapy; Aftercare Services; and a Volunteer Program. **The**

shelter has a 24-hour emergency hotline number which is 757-485-3384. For additional information you may call 757-485-1445.

20. What should I do if I do not understand or speak English well?

If you do not understand or speak English well, you should advise the intake officer at the Court Service Unit when filing the initial petition. The Court Service Unit will, in turn, notify the Clerk's office and they will arrange for an interpreter to be present at the hearing.

I-CAN! Virginia is available in Spanish. I-CAN! Virginia is a free online program that helps a person complete the forms necessary to ask the court for a protective order. Go to: <https://www.vacourtformhelp.courts.state.va.us/> and follow the prompts. For additional information about I-CAN! Virginia and how it works, go to: <http://www.ican.courts.state.va.us> and click on the I-CAN! Virginia Frequently Asked Questions link.

21. What should I do if I need help because of a physical challenge?

If you are physically challenged, you may notify the Clerk's Office at 757-382-8100 as soon as you file your petition. The Clerk's Office will arrange to have a Bailiff available to help when you arrive at the Courthouse.