

**Using This Revisable PDF Form**

1. Copies
  - a. Original - to court.
  - b. Second copy – to respondent.
2. Prepared by petitioner.
3. Attachments – none.

APPLICATION FOR COPY OF RECORDING OF COMMITMENT HEARING

Case No. 1

Commonwealth of Virginia VA. CODE § 37.2-818

2

CITY OR COUNTY

General District Court

In re: 3 PRINT FULL NAME OF APPLICANT

4 STREET ADDRESS OF APPLICANT

MAILING ADDRESS IF DIFFERENT

CITY STATE ZIP CODE

( ) TELEPHONE NUMBER

This application is filed by 5 the subject of the hearing 6 the attorney for the subject of the hearing pursuant to Virginia Code § 37.2-818 A to obtain a copy of the tape or other audio recording of the commitment hearing for involuntary admission, which was held on 7 at 7 DATE OF HEARING LOCATION OF HEARING (IF KNOWN)

8 DATE

9 SIGNATURE OF APPLICANT [ ] SUBJECT OF HEARING [ ] ATTORNEY

10 DATE

11 SIGNATURE OF WITNESS (OF SIGNATURE OF SUBJECT OF HEARING)

12 PRINT NAME OF WITNESS ADDRESS TELEPHONE NUMBER

13 PRINT NAME OF ATTORNEY ADDRESS TELEPHONE NUMBER

CLERK'S OFFICE USE

14 [ ] Copy made and delivered to applicant in person on DATE

15 [ ] Copy made and delivered to applicant by mail on DATE

16 [ ] Notified applicant that a recording of applicant's commitment hearing is not available from this court because

17 DATE

18 [ ] CLERK [ ] DEPUTY CLERK

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**Data Elements**

1. Insert court case number.
2. Insert court name.
3. Insert full name of applicant.
4. Insert street address, mailing address if different and telephone number of applicant.
5. Check this box if applicant is the subject of the commitment hearing.
6. Check this box if applicant is the attorney for the subject of the commitment hearing.
7. Insert date of commitment hearing for involuntary admission, and location of hearing if known.
8. Insert date signed by applicant.
9. Signature of applicant. Check the applicable box indicating whether the subject of the hearing or the attorney is the applicant.
10. Insert date signed by witness to signature of person who was the subject of the hearing.
11. Signature of witness to signature of person who was the subject of the hearing.
12. Insert name, address and telephone number of witness.
13. Insert name, address and telephone number of attorney.
14. **To be filled out by clerk.** Check this box if copy delivered to applicant in person, and insert date.
15. **To be filled out by clerk.** Check this box if copy mailed to applicant, and insert date.
16. **To be filled out by clerk.** Check this box if applicant notified that recording of the commitment hearing is not available, and specify reason recording is not available.
17. **To be filled out by clerk.** Insert date signed by clerk.
18. **To be filled out by clerk.** Signature of clerk. Check box below signature line indicating title.