

Using This Revisable PDF Form

1. Copies
 - a. Original - to court.
 - b. First copy - to defendant against whom an order is issued.
2. Petition prepared by petitioner. Notice prepared and signed by clerk. Case Disposition prepared by clerk and signed by judge.
3. Attachments - none.
4. Preparation details

Notice on page two indicates to whom service of process is directed.

MOTION AND NOTICE AND JUDGMENT FOR ARREARAGES

Commonwealth of Virginia Va. Code §16.1-278.18

Case No. 1

2 Juvenile & Domestic Relations District Court

3 STREET ADDRESS OF COURT

5 DEFENDANT

4 PETITIONER v. ADDRESS/LOCATION

ADDRESS/LOCATION ADDRESS/LOCATION

TELEPHONE NUMBER TELEPHONE NUMBER

The undersigned respectfully represents to the Court that the

6 NAME OF COURT AWARDING SUPPORT did on

7 DATE enter judgment and order the defendant to pay

8 AMOUNT OF PAYMENT AND TERMS OF PAYMENT payable to

9 NAME OF PAYEE for the support of

10 NAME(S) OF DEPENDENT(S)

The undersigned states that the defendant has not paid all of the support money ordered by the Court, leaving a balance due of 11 BALANCE DUE, which amount is equal to or greater than 12 NO. OF MONTHS months of support payments owed as of 13 DATE

Wherefore, the undersigned moves the Court to enter judgment against the defendant on 14 for the balance due shown above plus any other further delinquent payments as of the date of judgment.

14 DATE 15 SIGNATURE [] PETITIONER []

CASE DISPOSITION

JUDGMENT that Petitioner(s) recover against Defendant the sum of

16 with interest; 17 until paid, INTEREST RATE AND DATE FROM WHICH INTEREST IS DUE

18 COSTS costs, and \$ 19 ATTY. FEE attorney's fees.

20 [] JUDGMENT FOR DEFENDANT

21 [] NON-SUIT 22 [] DISMISSED

Defendant(s) present? 23 es [] no []

24 DATE ENTERED 25 JUDGE

Data Elements, page one

1. Case number. If form is clipped to file at top of form, put case number at bottom of page; otherwise put file number at top of page.
2. Court name.
3. Street address of court.
4. Name, address and telephone number of petitioner.
5. Name, address and telephone number of defendant. Additional line is provided for other location information.
6. Name of court entering judgment for support.
7. Date of entry of judgment by court in Data Element No. 6.
8. Amount and terms of court-awarded payments.
9. Name of person to whom payment was ordered to be made.
10. Name of dependants supported by support payments.
11. Amount of support order arrears.
12. Number of months payments past due.
13. Date as of which support arrearage amount (Data Element No. 11) was correct.
14. Date of signing of petition.
15. Signature of petitioner.

To be completed by judge:

16. Amount of judgment principal.
17. Interest rate in percent and ate from which interest was calculated.
18. Amount of costs awarded by court, if any.
19. Amount of attorney's fees awarded by court, if any.
20. Check box if judgment entered on this petition for defendant.
21. Check this box if the case is non-suited by plaintiff.
22. Check this box if the case is dismissed.
23. Check the applicable box.
24. Date of entry of order.
25. Signature of judge.

Case No. 1

NOTICE

TO THE DEFENDANT:

You are hereby notified that the party who filed this motion will move this Juvenile and Domestic Relations District Court on

2 m. to enter judgment against you in the amount of money alleged to be unpaid. DATE AND TIME

3 DATE

4 CLERK

SERVICE OF PROCESS ON DEFENDANT

- 5 Personal service
Being unable to make personal service, a copy was delivered in the following manner:

Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purpose. (List name, ages of recipient and relation to party named above.)

7 Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.)

8 Delivered to the residence. business address of record.

9 Not found

10 DATE

11 SERVING OFFICER

for 12

Data Elements, page two

To be completed by the clerk:

1. Court case number.
2. Date and time of hearing.
3. Date of issuance.
4. Signature of clerk.

To be completed by the serving officer:

5. Serving officer to check this box if personal service obtained.
6. Serving officer to check the appropriate box to designate type of substitute service.
7. If served by leaving a copy with a family member age 16 or older, check appropriate box and insert required information.
8. Serving officer to check appropriate box(es) and insert to whom process served and check appropriate box to indicate if it was delivered to residence or business address.
9. Serving officer to check this box if unable to serve process.
10. Date of signature.
11. Signature of serving officer.
12. Name of sheriff if served by deputy sheriff.