

**Using This Revisable PDF Form**

1. Copies
  - a. Original – to case file.
  - b. First copy – to Commonwealth’s Attorney.
  - c. Second copy – to accused.
2. Prepared by petitioner, acknowledged by clerk or notary public.
3. Attachments (to both copies of order).

Copy (both sides) of warrant or summons.
4. Preparation details – none.

**PETITION OR MOTION FOR EXPUNGEMENT**

Commonwealth of Virginia Va. Code § 18.2-186.5, 19.2-392.2

Case No. **1** .....

Underlying Case No(s). **2** .....

**3** .....  Circuit Court  General District Court  
CITY OR COUNTY  Juvenile & Domestic Relations District Court

**4** .....  
STREET ADDRESS OF COURT

**5** ..... v. COMMONWEALTH OF VIRGINIA  
NAME OF PETITIONER/MOVANT

CHECK ONE:

**6**  I petition the court to expunge the police and court records relating to the charge(s) below based on subsection B of § 19.2-392.2. My name or other identification has been used without my consent or authorization by another person who has been charged or arrested using such name or identification. The identification used without my consent or authorization was:

.....

The name of the person using my identification is: .....  Name Unknown

OR

**7**  I move the court to expunge the police and court records relating to the charge(s) in the summons, warrant, indictment or presentment, based on subsection H of § 19.2-392.2. I was improperly arrested or charged pursuant to the aforesaid charging document and it has been dismissed because the court found that I was not the person named in the summons, warrant, indictment, or presentment.

**8** COMPLETE THE FOLLOWING:

My date of birth is: ..... The last four digits of my social security number are: .....

Specific charge(s) to be expunged: .....

Date of final disposition of charge(s): .....

Court disposing of charge(s): .....

Underlying Case No(s). .....

A copy of the warrant, summons indictment, or presentment is attached to this PETITION/MOTION.

On this basis, I request that the police and court records relating to this charge be expunged and that a copy of any order of expungement be forwarded to the Department of State Police pursuant to subsection K of § 19.2-392.2. I have included with this PETITION/MOTION one complete set of my fingerprints obtained from a law-enforcement agency to accompany such order.

**9** .....  
DATE

**10** .....  
SIGNATURE OF PETITIONER/MOVANT

Filed by:  Petitioner/Movant  Attorney for Petitioner/Movant **11** .....  
SIGNATURE  
**12** .....  
ADDRESS/TELEPHONE NUMBER OF  PETITIONER/MOVANT  ATTORNEY

**13** State of .....  City  County of .....  
Acknowledged, subscribed and sworn to before me this ..... day of ....., 20 .....

.....  
NOTARY REGISTRATION NUMBER

.....  
 CLERK  NOTARY PUBLIC  
(My commission expires: .....)

**Data Elements**

1. Court case number.
2. Underlying court case number(s).
3. Court name. Check applicable box for court.
4. Street address of court.
5. Insert name of petitioner/movant (accused).
6. Check this box or Data Element No. 7, and provide information requested.
7. Check this box or Data Element No. 6.
8. Provide information regarding petitioner/movant and charges petitioner/movant is requesting to be expunged.
9. Date of signing.
10. Signature of petitioner/movant.
11. Check appropriate box to indicate by whom the petition is filed, with signature of the person who is filing the petition.
12. Address and telephone number of person identified in Data Element No. 11.
13. To be completed by clerk or notary public.