
USING THIS PDF FORM

1. Copies
 - a. Original - to court.
2. Prepared by claimant (plaintiff), attorney, agent or attorney-in-fact, acknowledged by notary, and recorded by clerk or deputy clerk.
3. Attachments
 - a. Order quashing or dismissing the cause or attachment or other judgment or decree for defendant(s), if applicable.
4. Preparation details
 - a. Data Element No. 3, the location of the record referenced by the certificate, is the circuit court of the county or city wherein the property is located, with certain exceptions listed in Virginia Code § 8.01-268.
 - b. Data Element Nos. 16 and 17 are not filled out online.
 - c. Data Element No 17 is completed by the clerk's office.

CERTIFICATE OF RELEASE OF
[] MEMORANDUM OF LIS PENDENS
[] ATTACHMENT VA. CODE §§ 8.01-268, 8.01-269, 8.01-335

Case No. **2**

VIRGINIA: The Circuit Court of the [] City [] County of **3**
is the location of the following record referenced by this certificate:

..... **4** **5** **6** **7**
DATE MEMORANDUM/ ATTACHMENT RECORDED DEED BOOK NUMBER PAGE NUMBER INSTRUMENT NUMBER

..... **8**
PARCEL IDENTIFICATION NUMBER/TAX MAP NUMBER

..... **9**
STYLE OF CAUSE OR ATTACHMENT

..... **10** \$ **11**
COURT WHERE PENDING CLAIM ASSERTED BY PLAINTIFF

Description of property: **12**

..... **13**
NAME(S) OF PERSON(S) WHOSE ESTATE IS INTENDED TO BE AFFECTED THEREBY

The above mentioned memorandum of lis pendens/attachment is hereby released.

.....
14
.....

by **15**
[] ATTORNEY AT LAW [] AGENT [] ATTORNEY IN FACT

[] City [] County of State/Commonwealth of

The foregoing instrument was acknowledged, subscribed and sworn to before me this day
of, 20
by
HOLDER OF NOTE(S), BOND(S) OR OTHER EVIDENCE(S) OF DEBT

.....
PRINTED NAME OF NOTARY PUBLIC

.....
SIGNATURE OF NOTARY PUBLIC
(My commission expires)
Registration No.

This instrument was admitted to record on at m.
DATE TIME
....., Clerk by, Deputy Clerk

Data Elements

1. Check appropriate box indicating what is to be released (memorandum of lis pendens or attachment).
2. Court case number.
3. Check box to indicate city or county and enter name of circuit court where record referenced by certificate is located.
4. Date instrument recorded in the court named in Data Element No. 3.
5. Enter number of deed book in which instrument recorded.
6. Enter page number of deed book referenced in Data Element No. 5.
7. Enter instrument number.
8. Enter tax map reference or parcel identification number of subject property.
9. Enter style (title) of cause or attachment.
10. Enter name of court where cause or attachment is pending.
11. Enter amount of claim asserted by plaintiff.
12. Enter description of property.
13. List name(s) of person(s) with an interest in the property.
14. Signature of claimant releasing memorandum of lis pendens or attachment. Signature not entered online.
15. Check appropriate box to indicate attorney at law, agent or attorney in fact, if signing release on behalf of claimant, and sign on the line indicated.
16. Completed by notary public. Not filled out online.
17. Completed by clerk or deputy clerk. Not filled out online